



## ELSIE-VINEMAPLE Rural Fire Protection District

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### Elsie Vinemable Fire Protection District Board of Directors Meeting June 16, 2025 Jewell School Library

[Link to Zoom Recording](#) / Passcode: UU@%V39h

#### MINUTES

1. **Call to Order and Welcome.** Meeting called to order at 5:00 PM
2. **Pledge of Allegiance.**
3. **Roll Call.** Directors Walsh, Van Dyke, Pitkin, and Hecox are present. Director Layman is logged in via Zoom. Fire Chief Davis, Asst Chief Senz, LT Hensinger and several community members are in attendance.
4. **Public Comments.** None.
5. **Approval of Agenda.** Director Walsh made the motion to approve the agenda. Director Van Dyke seconded the motion. The motion carried 5/0.
6. **Approval of May 12, 2025 Board Meeting Minutes.** Director Pitkin made a motion to approve the minutes from the May 12 Board Meeting. Director Van Dyke seconded the motion. The motion carried 5/0.
7. **Chief's Report.** Chief Davis reported on the status of the Chief's Command rig that was damaged in an allision while responding to an MVA on June 2. Estimated repairs are in the amount of \$3,690.60. The matter has been turned over to insurance for resolution.

The Chief advised that with Fire Season in full effect he is considering closing burning in advance of the yet to be announced State or County closure notification. Chief Davis advised that he is a designated Task Force Leader for Conflagration response in Tillamook County as well as an Assistant Task Force Leader for Clatsop County. In those roles the Chief anticipates being deployed this season.

EVRFPD is going to receive a surplus water tender and a Type 6 Brush apparatus from Mist-Birkenfeld RFPD.

The Chief informed the Board and community members present that the District was awarded a Seismic Rehabilitation grant in the amount of \$1,880,116.00 for the rebuilding of Station 1. The District's goal is to commence construction ~4/2026 with completion not later than 9/2027. Board Chair Hecox acknowledged the role of County Commissioner Leanne Thompson in obtaining the grant. Hecox also acknowledged the efforts of Dianne Jette in making Commissioner Thompson aware of the needs of the District.

## **8. New Business**

**8.1. Board Duties and Responsibilities – Policy 2.4 (Second Reading).** The Board discussed the proposed updated wording for Section 2.4 of the policy manual. See 8.2 below.

**8.2. Board Duties and Responsibilities – Policy 2.6 (Second Reading).** The Board discussed the proposed updated wording for Section 2.6 of the policy manual. It was decided that both policy manual sections 2.4 and 2.6 could be approved with one motion and vote. Director Walsh made the motion to approve the language in Policy Manual Sections 2.4 & 2.6. Director Van Dyke seconded the motion. The motion carried 5/0.

**8.3. Resolution 2025-2026A and Resolution 2025-2036B.** Director Walsh read Resolution 2025-2026A (Tax Base) into the record. Director Walsh made the motion to approve the resolution. The motion, seconded by Director Van Dyke, carried 5/0.

Director Walsh read Resolution 2025-2026B (Budget) into the record. Director Walsh made the motion to approve the resolution. The motion was seconded by Director Pitkin and carried 5/0.

**8.4. Chief's Contract.** Discussion was held to form a committee to review the Chief's contract. Director Walsh and Community Member Patty Drew volunteered to conduct the review with Chief Davis and report the results to the Board. Director Hecox made a motion to approve the formation of the committee. Director Van Dyke seconded the motion. The motion carried 5/0.

**8.5. Signing Authority for Fire Chief to sign Grant Contracts.** The Board agreed that it made the best sense for the District to grant the Chief signing authority to execute contracts related to the Seismic Rehabilitation of Station 1. Director Van Dyke made the motion to grant said signing authority. Director Walsh seconded the motion. The motion carried 5/0.

**9. Motion to Recess to Executive Session.** In accordance with ORS 192.660(2)(f), Director Walsh made a motion to recess to Executive Session to consider information or records that are exempt by law from public inspection. Director Van

Dyke seconded the motion. Motion carried 5/0. The Board recessed to Executive Session at 5:19 PM.

**10. Reconvene to the Regular Board Meeting.** The Regular Board Meeting was reconvened at approximately 5:48 PM.

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**11. Statement From Executive Session.** The Board authorized Director Ed Van Dyke to work with attorney Marc Wolf regarding district property.

**12. Board of Directors Comments.** Director Pitkin advised the Board of the new Board Portal on the District Website.

**13. Motion to Adjourn.** Director Pitkin made a motion to adjourn. Director Van Dyke seconded the motion. The motion carried 5/0. The meeting was adjourned at 5:52 PM.

**Per EVRFPD Board of Directors**