



ELSIE - VINEMAPLE R.F.P.D. # 11

42644 Loyd Lane
SEASIDE, OR 97138-6058
(503) 755-2233
evrfpd @ centurytel.net

Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting July19, 2022 Minutes

Pledge of Allegiance

Board members present: Wayne Carmichael (Chair), Ed VanDyke, Sharon VanDyke (Vivian McCann , TJ Hecox absent)

Fire Department members present: Mike Wammack, Hans Mulder

Wayne opened the meeting at 7:15 p.m.

Reading and approval of June 21,2022 minutes: Wayne read the minutes from June 21, 2022. Sharon moved to accept the minutes; Ed seconded. Motion passed 3-0

Budget report/vote: Hans provided a budget update. Ed moved to accept; Sharon seconded Motion passed 3-0.

Review and Pay Bills/Vote. Sharon and Ed signed checks. Sharon moved to pay the bills; Ed seconded. Motion passed 3-0.

Old Business

- 1. Third reading of the 2022-2023 EVRFPD Budget-Followup.** Members reviewed Forms LB-10, LB-20, and LB-30 as presented by Mike and Hans. The discrepancy noted between the Materials and Services line item as published in the budget, versus the total Materials and Services as itemized in the budget forms, noted in our May board meeting, was reviewed, and discussed in the June Third Reading. The corrected updates were presented and explained by Mike and Hans. The 2022-2023 budget was approved and sent to the agencies in June. During the July Board meeting more discussion about the budget was had, especially regarding setting supplemental budgets for certain grant. See item 2 next.
- 2. Mike reported an update to the \$35,000 Fire Marshal grant that he announced in June.** That grant from the Oregon Fire Marshal was to improve fire response for upcoming fire seasons. The Banks Fire Chief and Mike put in a grant proposal and

EVFRD did receive \$35,000, but the requested \$2100 in administrative costs was not awarded. Mike was asked how the grant would be administrated, in particular how the time effort would be tracked, paid and recorded. Mike reported he will set up a Supplemental budget account and he will administer it using Quickbooks. Mike will provide a supplemental budget report for this account at our August Board meeting.

3. **Update on Station 2:** Hans reported that the kitchen wall tiling, setting of the sink and refrigerator and bathroom fixtures were all set. He is now waiting for water and sewer services to be done. Mike is still waiting for Hillsboro plumbing service (HPS) to give us a quote for costs and water service types for making the water connections and water use. Board agreed to give HPS one more month and if no quote is received, we will go to Precision Pump in Banks and try and work with them.
4. **Zoom Updates - Use of Starlink:** Nothing new was reported by Mike.
5. **Stipends for Primary Department Volunteers:** Ed asked this item to be moved to the August Board meeting when a full Board number will be present.
6. **Followup to doing spot reviews of incident reports, for possible billing.** Mike found a program that can be used to workup, bill and report these incident events. He noted that one incident was found that could be billed to an insurance company for \$15 in June. Susan to assist with this effort.

New Business

- 1) **Cradlepoint subscription.** Board agreed to a one-year renewal for Station 1 but we are waiting for a reply from Mike Carter regarding putting one into Station 2. Mike to provide more information at our August Board meeting.
- 2) **Mike reported on another State Fire Marshal Grant for vehicle equipment.** State would buy the vehicle and donate them to district, plus provide \$3500/yr for maintenance of the vehicle. Mike will put in a grant for a 1 ton tanker plus equipment for wildland fire use.

Good of the Order

None reported

Adjourn

Ed moved to adjourn; Sharon seconded. The motion passed 3-0, and the meeting adjourned at 8:35 p.m.