



ELSIE-VINEMAPLE Rural Fire Protection District

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Elsie Vinemapple Fire Protection District (EVRFPD)

Board of Directors Meeting

July 23, 2024

Jewell School Library

MINUTES

1. **Call to Order and Welcome.** Call to Order at 5:32 PM.
2. **Pledge of Allegiance.**
3. **Roll Call.** Board members TJ Hecox, Joan Layman, Ed VanDyke, Kerry Walsh, and Deidra Pitkin are present. Approximately ten community members are in attendance in person or on the zoom line. Chief Rob Davis is attending via Zoom
4. **Motion to accept agenda.** After review Ed VanDyke made the motion to accept the agenda. The motion was seconded by Kerry Walsh. The motion carried with a unanimous vote.
5. **Motion to approve June 19 Minutes.** Kerry Walsh made a motion to approve the minutes from the June 19 Regular Board and Budget Committee meetings. The motion was seconded by Deidra Pitkin. The motion carried with a unanimous vote.
6. **Accounts Payable.** After board review of the invoices and receipts, Kerry Walsh made a motion to approve accounts payable. The motion was seconded by Joan Layman. The motion carried with a unanimous vote.
7. **Reports.**
 - 7.1 **Community Relations. (Pitkin)**
 - **Website Launch:** Deidra provided an overview of the new EVRFPD web page. www.elsie-fire.com
 - **Distribution of Cards and Fliers:** Cards and fliers have been printed and will available at meetings and posted locally.
 - 7.2 **Board Updates. (Layman)**
 - **Upcoming Board Trainings:** Working with George Dunkle with SDAO to set up training for Board members.
 - **Newsletter Content and Schedule:** The newsletter will be mailed out to community members mid-August. Along with safety and other community information, the newsletter will contain updates with respect to the ongoing cleanup and organization of the fire stations, repairs to apparatus.

7.3 Chief's Report. Chief Davis reported that the cleanup of station 1 is ongoing with a focus on the storage loft. The crew has spent hours going through the structure and wildland turnouts, helmets and other gear, purging the obsolete, non-compliant equipment and organizing the space.

Water Tender 3432 was out of service after the Tweedle Road fire due to a failed pump shaft. That has been repaired and the apparatus returned to service.

Engine 3422 was temporarily out of service due to line between the pump and the front discharge failing. The engine was repaired and placed back in service.

Chief Davis discussed his master plan to renew the apparatus at all three stations with the goal of maintaining (or improving) the current ISO rating for the district while bolstering the response capability to the community.

The discussion included the receipt of the new pumper/tender due to arrive in September, and acquisition of a Type 3 interface engine being sold as surplus by Calfire. The Calfire engine has multiple capabilities and is designed to be used for structure and wildland / urban interface fires as well as MVA's.

Chief's complete discussion for the future can be viewed online here: [July 23 Board Meeting](#) (Passcode: 6jC#yR3T)

8. Old Business.

8.1 Station 1 Cleanup Progress Report. (Davis): Chief Davis offered thanks to the volunteers who attended cleanup of the station.

8.2 ODHS Grant "Resilience Hubs and Network Grant". (Walsh): ODHS advised they received more than 700 grant requests. They are working to whittle down the list to a final 100 requests before announcing the results at the end of July.

8.3 Surplus Equipment Sealed Bid – Opening of Bids. (Walsh): Two bids were received. Bids were opened with the following results:

1978 Crown fire engine - \$5,698.00

GMC Water Tender - \$2,500.00

The board authorized Chief Davis to advise the purchasers to make arrangement for payment and pickup.

9. New Business.

9.1 Surplus Property.

- **9.2 Station 2 Update (Pitkin):** We will be applying for a Change of Occupancy.
- The as-built plans are under engineering review, input and quote.

9.3 Revision to Policy 5.2.3. A proposed change to Section 5.2.3 of the District Policy Manual – Financial Management – Controls was considered. The change added language expanding financial access to the Chief, Asst Chief and authorized designees to access the Districts accounting program. Authorized designees must be individuals or entities charged with and approved for review, updating, or management of financial records for the District.

Prior to this change only the Chief and Asst Chief had access to the financial

records.

Kerry Walsh made a motion to approve the change, Ed VanDyke seconded. The motion passed unanimously.

9.4 Board Member Assignment / Discussion.

- 8. Motion to Adjourn.** Kerry Walsh made the motion to adjourn. The motion was seconded by Deidra Pitkin. The vote to adjourn was unanimous. The meeting adjourned at 5:58 PM.

Per Board of Directors

July 22, 2024