



## Elsie-Vinemapple Rural Fire Protection District

42644 Loyd Lane, Seaside, Oregon 97138

Website: [www.elsie-fire.com](http://www.elsie-fire.com) | Phone: 503-755-2233

### Board of Directors Meeting

Date: January 13, 2025

Location: Jewell School

## MINUTES

[Zoom Link](#) / Passcode: 3L2Dh^!\*

- 1. Call to Order and Welcome.** Call to Order at 5:02 PM.
- 2. Pledge of Allegiance.**
- 3. Roll Call.** Board members TJ Hecox, Kerry Walsh, Deidra Pitkin, Joan Layman, and Ed Van Dyke are present. Chief Davis is present. Community members Wayne and Laurie Carmichael, Patty Drew, Jan Sanger, Ron Weber, and Fire Admin Staicy Morrison are in attendance.
- 4. Motion to accept the agenda.** After review Director Walsh made the motion to accept the agenda. Ed Van Dyke seconded the motion. The motion carried with a unanimous 5/0 vote. After the vote, a discrepancy was noted with respect to the date on the agenda (December 19) being incorrect. A second vote to accept the corrected agenda was held with Director Walsh making the motion and Chair Hecox seconding. The motion carried 5/0.
- 5. Motion to approve December 16 Board Meeting Minutes:** Director Pitkin made a motion to approve the minutes from the December 16 Board meeting. Joan Layman seconded the motion. The motion carried with a 5/0 vote.
- 6. Chief's Report.** Chief Davis advised things are going well and the crew continues to keep closing the loops on things that we find, making continuous tweaks to improve service delivery.

The Chief reported that was a good month financially with spending leveling off after the high months of having seasonal help.

Repairs to apparatus is ongoing as maintenance issues continue to be discovered as the equipment is utilized.

The crew will be starting the process of getting the new red as the pumper / tender fire engine outfitted and training will be starting next month or in March. LT Ryan Dietrich will be leading the effort.

Chief Davis expressly thanked volunteer firefighter Dave Walton for his continued help in ensuring our success by taking on maintenance projects around the district. The Chief credited Dave Walton with saving the District significant expenses through his efforts.

Training is going well with the addition of Chief McCamman as the new Division Chief of training who has taken on all aspects of the training program.

The District received a donation of a 2015 Ram 1500 pickup, it has been assigned to Chief Senz. Milwaukee Tools is making a local donation to us to help the District acquire needed cordless tools.

EVRFPD was notified that we were unsuccessful on our Firehouse Subs Public Safety Foundation grant application. The Chief discussed the cost increases for cordless extraction tools that impact the Firehouse Subs grant process.

Chief Davis has tasked the leadership team with submitting 2025/26 budget requests by March 1, 2025.

The Chief advised three bids have been received for the repairs to the Station 1 septic system. The decision was made to move forward with Keith Keranen Excavating. The project has been awarded and should be completed soon.

The issue of the recurring invoice from Verizon for services that have been long discontinued was discussed. Efforts to access the account through Verizon customer service have been unsuccessful. The Chief advised he is going to personally visit a Verizon store and close the account.

Chief advised the board that he had been placed on notice of a complaint filed to the County by Medix concerning a decision he had made to order ambulance service from another District in support of a volunteer requiring hospitalization in Portland. Medix was not able to conduct the transport of the patient due to coverage issues which necessitated the call. The Chief advised that the Board would be in receipt of a letter from the County detailing the matter and the counties concerns.

## **7. Old Business.**

**7.1 US Bank Account Update.** Efforts to switch bank accounts from Lewis and Clark to US Bank continue. The LGIP account has been funded.

**7.2 Station 2 Update.** Chief Davis requested the Board officially appoint a "Project Manager" to serve as the point person oversee the ongoing evaluation of options to restore viability to Station 2. Discussion included the procedure to be followed for solicitation of bids and proposals, and re-establishment of a Construction Committee.

Director Hecox made the motion to delegate all responsibility for Station 2 to Chief Davis. Director Van Dyke seconded the motion. The motion carried 5/0.

**7.3 Board Duties and Responsibilities Policy Manual.** Director Layman discussed the changes to the Policy manual requesting Board input on any issues or concerns. A read through of the proposed changes was conducted.

**8. New Business.**

**8.1 USDA Grant.** Discussion was held with the decision made to hold off on applying for the grant due to potential conflict with other applications in process.

**8.2 SDAO 2025 Conference.** Discussion was conducted regarding District attendance at the 2025 SDAO Conference scheduled for 2/6-9 in Bend.

**9. Public Comments.** A question was asked about the District deploying to support the fires in CA. Chief Davis responded explaining the financial benefit to the District balanced against the need to maintain coverage here at home.

A comment was made expressing appreciation for the newsletter as a means of communicating the ongoing work within the District.

**10. Good of the Order.** Board members discussed the improvements at Station 3; the status of the large pile of road grindings owned by the County and located on District property at Station 1; road signs and a potential can drive as a fund raiser.

**11. Accounts Payable.** After review of the accounts Director Walsh made a motion to approve the accounts payable. Director Van Dyke seconded the motion. The motion carried 5/0.

**12. Motion to Adjourn.** Director Layman made the motion to adjourn. Director Hecox seconded the motion. The vote to adjourn was unanimous. The meeting adjourned at 6:40 PM.

**Per EVRFPD Board of Directors**