



ELSIE-VINEMAPLE Rural Fire Protection District

42644 Loyd Lane
Seaside, Oregon 97138
www.elsie-fire.com
(503) 755-2233

Elsie Vinemable Fire Protection District Board of Directors Meeting March 10, 2025 Jewell School

[Zoom Link](#) / Passcode: %1*Q+ZHn

MINUTES

- 1. Call to Order and Welcome.** Call to Order at 5:02 PM.
- 2. Pledge of Allegiance.**
- 3. Roll Call.** Board members TJ Hecox, Kerry Walsh, Deidra Pitkin, Joan Layman are present. Assistant Chief Senz is present and sitting in for Chief Davis. Community members Wayne and Laurie Carmichael, MBRFPD Chief Kazinski are present. Patty Drew, Jan Sanger, and Fire Admin Staicy Morrison are in attendance. Director Van Dyke is absent.
- 4. Motion to accept the agenda.** After review, Director Walsh made the motion to accept the agenda. Director Layman seconded the motion. The motion carried with a unanimous 4/0 vote.
- 5. Motion to approve January 13 Board Meeting Minutes.** Director Pitkin made a motion to approve the minutes from the January 13 Board meeting. Joan Layman seconded the motion. The motion carried with a 4/0 vote.
- 6. Chief's Report.** Due to hazardous road conditions "Mama Ang" (heavy brush apparatus) is officially in service at station 2 in place of the Rescue.

With respect to the District's banking situation, establishing an account with US Bank proved to be untenable. The Chief requested the board authorize him to find a suitable financial institution that meets the needs of the district, including remote banking, debit/credit cards, etc. Discussion and vote were moved to Section 8.2.

In order to accrue better interest, the Chief recommended the transfer of an additional \$50,000 to the LGIP (Local Government Invest Pool) account. Last month,

the \$50,000 previously deposited in the account earned \$109 in interest vs under \$5 gained from the \$140,000 invested at L&C.

The Chief is finalizing the surplus of obsolete apparatus and vehicles. With a goal of having everything sold in the next 4-5 weeks. Once the surplus is completed the Chief will compile a supplemental budget to reconcile the additional income and expenses this year!

The Chief advised that things are going well and thanked the board for the continued support.

After the Chief's report, with no vote required, the board was unanimous in agreement to complete the \$100,00 transfer from Lewis & Clark to the LGIP account.

7. Old Business.

7.1 US Bank Account Update. Covered in the Chief's report. Discussion moved to 8.2 to address the matter raised in the Chief's Report.

7.2 Station 2 Update. Tabled until next Board meeting.

7.3 Board Duties and Responsibilities Policy Manual. Director Layman led the discussion regarding the establishment of a consistent format for meeting consent agendas.

The language in Section 2.4 - Vacancies of the Board Policy Manual was discussed and finalized.

8. New Business.

8.1 Recruitment. Director Walsh raised the matter of implementing a program for recruitment of volunteers. Chief Senz provided an update on the ongoing planning for developing recruitment materials. His update included a guidance document that had been developed to address recruitment.

8.2 Bank Account Update. Board Chair Hecox made a motion to allow Chief Davis and Admin Morrison to pursue options for District banking. Director Walsh seconded the motion. The motion passed 4/0. Discussion continued with various banks and associated services addressed.

9. Public Comments. District Admin Morrison discussed the formatting of the monthly financial reports generated for the District.

Mist-Birkenfeld Fire Chief Kazinski reported on the status of the Fire Science Program conducted at Jewell School. The Chief also gave a shout out to his Training Chief Will Steinweg for receiving the Outstanding Special District Service Award for

developing and implementing the program.

10. Board of Directors Comments. Director Layman thanked everyone for the support in the aftermath of her brother Kevin's passing.

11. Accounts Payable. After board review, Director Walsh made a motion to approve the accounts payable. Director Pitkin seconded the motion. The motion carried 4/0.

12. Motion to Adjourn. Director Walsh made the motion to adjourn. Director Layman seconded the motion. The vote to adjourn was unanimous. The meeting adjourned at 5:52 PM.

Per EVRFPD Board of Directors